
SECTION IV – DOCUMENTS TO BE PROVIDED

(You must provide the following documents, unless you have already submitted them to the OACIQ.)

1. PROOF OF IDENTITY

a) If you are a Canadian citizen:

- Copy of your act or certificate of birth; or
- Copy of your certificate of Canadian citizenship.

b) If you are not a Canadian citizen:

- Copy of the document issued by Canadian immigration authorities certifying your permanent resident status; or
- Copy of the work licence issued by Canadian immigration authorities.

2. QUALIFICATION AND AUTHORIZATION (YOUR LICENCE OR CERTIFICATE)

A letter from the body of your jurisdiction describing the following:

- Validity of your licence or certificate
- Type of licence or certificate you hold
- Type(s) of brokerage to which your licence or certificate entitles you: residential, commercial or mortgage
- History of your licence or certificate

SECTION V – DECLARATION AND SIGNATURE

! PRIVACY PROTECTION

The information collected in this form is necessary to allow us to process your request. You must provide all the information that is requested.

The OACIQ protects the privacy of all personal information provided, in accordance with the applicable legislation. Only OACIQ staff may access this information, and only to the extent required by their role. This information will be used exclusively for purposes of application of the *Real Estate Brokerage Act*, CQLR, c.C-73.2, and its regulations. It can be used for other purposes, in the cases prescribed by law. It may be transferred to other individuals or organizations only to the extent authorized by law, or with your consent.

The information and records that the Organization has on you are kept at its head office. Subject to certain reservations, the law authorizes you to access and request corrections to this information.

I declare that all the information contained in this application is accurate and I understand that any misrepresentation will result in the revocation of my licence. **I agree to notify the OACIQ immediately of any changes to this information.**

X

SIGNATURE

Date:

YEAR			

MONTH	

DAY	

SECTION VI – PAYMENT OF FEES

Please fill out the payment form.

To determine applicable fees, please visit the OACIQ's website at: oaciq.com.

Amount due (including taxes): \$.

File or licence No.:
(IF APPLICABLE)

METHOD OF PAYMENT:

**debit / Interac
cash**
(payable at the OACIQ only)

**by cheque
by money order**
(to the order of OACIQ)

credit card
(fill in the fields on the right)

Visa MasterCard - - -
CARD NUMBER

EXPIRATION (MM/YY)

CVV/CVC

The CVV/CVC is a three-digit code located on the back of your credit card.

Name of cardholder (if different from applicant)

CARDHOLDER'S SIGNATURE

**PLEASE SEND YOUR PAYMENT AND DOCUMENTS TO THE CERTIFICATION DEPARTMENT, BY MAIL, EMAIL OR FAX,
TO ANY OF THE CONTACT INFORMATION INDICATED AT THE BOTTOM OF THIS PAGE.**

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